**上 海 海 事 大 学 留 学 生 离 校 申 请 表**

 School leaving application for International Students

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| --- | --- | --- | --- | --- | --- |
| 姓名/Name  |   | 性别/sex |  | 护照号/Passport No |  |
| 现读学历/Degree Status |  | 专业/Major |  | 导师/Supervisor |  |
| 学号/Students No |  | 本人手机/Telephone |  | E-MAIL |  |
| 永久通讯地址Permanent Home Address: |
| 离校原因/ reason of leaving school： 申请人（签名）/Signature of applicants:Date: 年yy 月mm 日dd |
| 已取得总学分/Obtained total credits 尚缺总学分/Not yet obtained total credits           教学秘书签名/Signature: Date: 年yy 月mm 日dd |
| 财务处意见/Comment from the Finance office 经办人/Signature:  财务处 盖章/Seal | 宿管科意见/Comment from the dormitory    经办人/Signature: 宿舍管理科 盖章/Seal |
| 辅导员意见/Comment from college counselors:  签名/Signature: |
| 学院意见/Comment from the college：    签名/Signature：Date: 年yy 月mm 日dd  学院 盖章/ (college seal )  |
| 图书借还情况/Books not returned to the library:      签名/Signature：Date: 年yy 月mm 日dd   图书馆 盖章/ (seal ) |
| 研究生部意见/Comment from the Graduate School     签名/Signature：Date: 年yy 月mm 日dd   学院 盖章/ (college seal ) |
| 留学生管理办公室意见/Comment from the International Students Office：   签名/Signature：Date: 年yy 月mm 日dd 留学生管理办公室 盖章/ (college seal )   |

注： 本表一式三份，一份存留学生管理办公室，一份存研究生部，一份存学院。

There are three copies of this form. One keeps in International Students Office, another in Graduate School, and the third in the applicants’ college.