**上 海 海 事 大 学 留 学 生 离 校 申 请 表**

School leaving application for International Students

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| --- | --- | --- | --- | --- | --- | --- |
| 姓名/Name |  | 性别/sex | |  | 护照号/Passport No |  |
| 现读学历/Degree Status |  | 专业/Major | |  | 导师/Supervisor |  |
| 学号/Students No |  | 本人手机/Telephone | |  | E-MAIL |  |
| 永久通讯地址Permanent Home Address: | | | | | | |
| 离校原因/ reason of leaving school：  申请人（签名）/Signature of applicants:  Date: 年yy 月mm 日dd | | | | | | |
| 已取得总学分/Obtained total credits  尚缺总学分/Not yet obtained total credits  教学秘书签名/Signature:  Date: 年yy 月mm 日dd | | | | | | |
| 财务处意见/Comment from the Finance office  经办人/Signature:  财务处 盖章/Seal | | | 宿管科意见/Comment from the dormitory      经办人/Signature:  宿舍管理科 盖章/Seal | | | |
| 辅导员意见/Comment from college counselors:  签名/Signature: | | | | | | |
| 学院意见/Comment from the college：        签名/Signature：  Date: 年yy 月mm 日dd  学院 盖章/ (college seal ) | | | | | | |
| 图书借还情况/Books not returned to the library:            签名/Signature：  Date: 年yy 月mm 日dd    图书馆 盖章/ (seal ) | | | | | | |
| 研究生部意见/Comment from the Graduate School          签名/Signature：  Date: 年yy 月mm 日dd    学院 盖章/ (college seal ) | | | | | | |
| 留学生管理办公室意见/Comment from the International Students Office：      签名/Signature：  Date: 年yy 月mm 日dd  留学生管理办公室 盖章/ (college seal ) | | | | | | |

注： 本表一式三份，一份存留学生管理办公室，一份存研究生部，一份存学院。

There are three copies of this form. One keeps in International Students Office, another in Graduate School, and the third in the applicants’ college.