**上 海 海 事 大 学 留 学 研 究 生 学 籍 异 动 申 请 表**

Student Status Changes Application Form for International Graduate Students

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 姓名/Name  |  | 性别/sex |  | 护照号/Passport No |  |
| 现读学历/Degree Status |  | 专业/Major |  | 导师/Supervisor |  |
| 学号/Students No |  | 本人手机/Telephone |  | E-MAIL |  |
| 永久通讯地址Permanent Home Address: |
| 其他联系人电话及与本人关系/Other contacts and the relationship with the applicants: |
| 直系亲属意见/Comment of direct relatives: 签名/Signature： |
| 学籍异动类型、原因及期限/ Type, reason and duration of student status change：1. 摘要（请注明类型及原因，可附页）/Summary
2. 申请期限/Duration:

年/yy月/mm至To 年/yy 月/mm止。申请人（签名）/Signature of applicants:Date:年yy月mm日dd |
| 已取得总学分/Obtained total credits尚缺总学分/Not yet obtained total credits           教学秘书签名/Signature: Date:年yy月mm日dd |
| 财务处意见/Comment from the Finance office经办人/Signature: 财务处 盖章/Seal | 宿管科意见/Comment from the dormitory经办人/Signature:宿舍管理科 盖章/Seal |
| 导师意见/Comment from mentor: 签名/Signature: |
| 学院意见/Comment from the college：签名/Signature：Date:年yy 月mm日dd  学院 盖章/ (college seal )  |
| 图书借还情况/Books not returned to the library:签名/Signature：Date:年yy 月mm日dd  图书馆 盖章/ (seal ) |
| 研究生部意见/Comment from the Graduate School签名/Signature：Date:年yy 月mm日dd  学院 盖章/ (college seal ) |
| 留学生管理办公室意见/Comment from the International Students Office：签名/Signature：Date:年yy 月mm日dd  留学生管理办公室 盖章/ (college seal )  |

注：1、本表一式三份，一份存留学生管理办公室，一份存研究生部，一份存学院。

There are three copies of this form. One keeps in International Students Office, another in Graduate School, and the third in the applicants’ college.

2、学籍异动包括休学、退学、延期毕业、复学等。

Student Status Changes include temporary leave, quit school, extension of study period, reentry, etc